

Springwell Child Care

Child Protection Policy

The welfare of every child is paramount.

This service will liaise with other agencies as required, to ensure that children are safeguarded.

Any concerns will be recorded in the child's file and discussed with the child, parent/carer, Social Work and/or other agencies as appropriate.

Children will only be handed over at the end of a session, to a prearranged known person.

The arranged person collecting the child must be of adult age.

If a child does not appear for a booked session, the parent/ carer will be contacted for clarification on childcare arrangements for that session. Emergency contacts and the child's school (if appropriate) will be contacted for further clarification.

The provider adheres to the SCMA's document, Safe and Secure.

Contacts:

Social Work Services	01475 714100
Out of Ours Social Work	0800811505
Strathclyde Police	01475 492500
Scottish Children's Reporter Administration	01475 720221
Head Officer – Inverclyde Child Protection Committee	01475 714709